

申請所須文件 REQUIRED DOCUMENTS

請附交下列文件副本，以便本行可盡快辦理閣下之申請。如屬夫婦聯名申請，請同時附交有關文件。**所有文件(包括此申請表)概不發還。惟本行保留隨時要求客戶提供其他證明文件的權利。**

Please submit photocopies of the following documents in order to facilitate your application. Please also provide relative documents if you submit a joint application. **Documents supplied (including this application form) will not be returned. The Bank, however, reserves the right at any time to request for supporting documents.**

- 香港永久居民身份證(正面及背面)
Hong Kong Permanent Identity Card (Front and back side)
- 最近1個月發薪戶口之銀行月結單或存摺連首頁
Bank statement or passbook showing your last 1 month salary including cover page
- 下列任何一項文件 One of the following documents :
 - 最近期之糧單 Recent salary payroll advices ; 或 or
 - 最近期之稅單 Recent tax demand notes issued by Inland Revenue Department ; 或 or
 - 最近3個月內之公司信 Company letter proof within the latest 3 months ; 或 or
 - 額外提交多2個月(即共3個月)最近期連續發薪戶口之銀行月結單或存摺連首頁 Submit additional recent 2 months (total 3 months) bank statement or passbook showing your last 3 months salary including cover page.
- 最近3個月內之住址證明 Residential address proof within the latest 3 months
(申請人名下之銀行月結單、公用機構所發之單據如電費單等 Your bank statement, utility bill, etc)
- 最近1個月內按揭還款單或最近1年年度結單或最近期還款表可顯示每月供款數 Latest 1 month mortgage installment repayment record, recent yearly statement or latest repayment schedule showing the monthly repayment amount (如適用 if applicable)
- 結婚證明或相同住址證明 Marriage certificate or same address proof (聯名申請適用 for joint applicant only)

* 如閣下為公務員，必須提供最近期之糧單；如閣下為自僱之專業人士，必須提供有效之執業證書；若為受薪之專業人士，請提供認可專業機構頒發之證書或執業證書。

Payroll advices must be submitted if you are a civil servant. Practising certificate must be submitted if you are a self-employed professional; certificate issued by an approved professional organization or practising certificate must be submitted if you are an employed professional.

客戶服務熱線

Customer Services Hotline: 22 699 699

www.bankcomm.com.hk

