

辦理交通銀行信用卡事項通知書

Bank of Communications Credit Card Amendment Request Form

致：交通銀行股份有限公司香港分行

To：BANK OF COMMUNICATIONS Co., Ltd. Hong Kong Branch

客戶姓名 Cardholder Name _____

*身份証號碼 / 護照號碼 *ID Number / Passport Number _____

信用卡號碼 Credit Card Number：_____

本人謹通知 貴司辦理以下事宜 (請在適合方格內加上 'x' 號) Please proceed with the followings (please 'x' in the appropriate box)

補發信用卡 Card Replacement

請退回剪毀之信用卡 please return the destroyed original credit card

卡失效 Card Defected **其他 **Others：_____

更新身份證明文件 Update Identity Document

請附資料副本 please attach copy

補發信用卡櫃員機密碼 Re-issue of ATM PIN

取消信用卡 Cancel Card

*主卡 / 主卡及附屬卡 / 附屬卡 *Principal Card / Principal Card & Supplementary Card(s) / Supplementary Card(s) Only

請連同退回剪毀之信用卡，包括附屬卡 Please return the destroyed principal card and / or supplementary card(s)

即時取消 Cancel Immediately 到期取消 Cancel Upon Expiry

取消原因 Reason _____

提高 / 減低信用額 Increase / Decrease Credit Limit

請將本人之信用額 *提高 / 減低至 \$ _____ 本人現時之年薪為 \$ _____

Please *increase / decrease my credit limit to \$ _____ My present annual income is \$ _____

如需提高信用額，請附上閣下之收入證明文件副本，如最近之稅單、糧單、最近3個月之出糧戶口月結單及/或其他資產證明文件

For credit limit increase, please enclose copies of your latest tax return, current payroll advice, bank statements of payroll account for the past 3 months and / or other proof of assets.

取消自動還款 Cancel Autopay service

請取消自動還款服務，由 _____ 生效 Please cancel the autopay service effective from _____

其他 Others

請註明 Please specify _____

持卡人簽署 Cardholder Signature：_____

(須與申請表上之簽署相同 Should be the same as that on the application form)

聯絡電話 Contact Phone Number：_____

日期 Date：_____

*請刪去不適用者 Please delete where appropriate

**貴行有權按所定之收費向本人收取相應補發卡之款項。本人現授權貴行從上述卡戶中扣除所述之款項

I understand that the replacement card may be charged the appropriate handling fee at an amount which the Bank determines from time to time. I hereby authorize the Bank to debit the above-mentioned credit card account for the aforementioned charge accordingly.

FOR BANK USE ONLY		FOR INTERNAL USE ONLY		
支行號：		V+	CI	核對印鑑
經辦：	覆核：	經辦		
	簽字編號：	覆核		